



Upper Mount Bethel Township

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UPPER MOUNT BETHEL TOWNSHIP PARKS/RECREATION BOARD MEETING MINUTES THURSDAY, FEBRUARY 9, 2023 – 7 PM

PART I

Chairman Stavros Barbounis called the meeting to order at 7:05 pm.

The Pledge of Allegiance was recited.

Present were, Stavros Barbounis, Sharon Cerny, April Pinto, Kari Hawkins, and Cindy Beck, recording secretary. Anthony DeFranco arrived at 7:15. Liaison Marty Pinter arrived at 7:40 pm. Karyn Pinter was absent.

PART II (Parks & Recreation Board Administration)

1. Approval of Agenda- Stavros amended the agenda, adding to announcements, Condition One Commercial. **MOTION** by April to approve the amended agenda, seconded by Kari. Vote: 4-0.
2. Approval of Minutes
 - a. January 12, 2023-**MOTION** by April to approve the January 12, 2023, meeting minutes, seconded by Kari. Vote: 4-0.

PART III

1. Announcements-Austin, Condition One Commercial, presented a copy of a footprint depicting what changes the Board previously requested and introduced Bruce, who discussed his thoughts on restoring the building by using some of the existing materials i.e. the stone and wood, from the barn. He further discussed bathrooms, storage, elevator. Austin stated they found a company that would do an ROI (return of investment), and they would be able to find the best way to make money. Austin stated the barn would be called an Event Center, so anything could be done in it. Austin introduced Barry, who does all the CAD drawings. Barry discussed capacity, based on PA code. Anthony asked what the cost per square foot would be. Bruce stated he could provide that, but they would like to know somewhat of a budget and scope of work/blueprints. Austin stated they are just looking for the opportunity to get the blueprints/floor plans to start putting something solid together. Stavros stated the Board would like some time to review to

changes. Bill Hall, member of the EDC spoke briefly on the proposed barn project. Bill stated the cost is going to depend on what we want to do with the barn, what services/venues will we be offering. Kari spoke about lodging, there is none nearby. There was a discussion on whether this project should be labeled as an event center or recreation/community center. Stavros stated more time is needed to discuss.

2. Governance

- a. Facilities Rental Agreement/Rules & Regulations Adoption-Stavros stated the rules/regulations has been approved and has to be incorporated into Rec Desk. The rental agreement is still drafted where each agreement will require a supervisor/manager signature for execution, which means a digital signature will not work. Marty stated to put the agreement up, it has already been approved by the Board.
- b. Expenditure Approvals/Financials/Separation of duties-Stavros stated bleachers were purchased and was not approved by the PnR Board. Manager Nelson stated the bleachers were up for bid on Municibid, he sent out an email to get approval to purchase them, not everyone responded with their approval. Expenditure approvals has to be done the correct way. Only what is in the Rec Fund, will an email vote be taken. Stavros stated a finance committee meeting will be scheduled to see where the account stands. Separation of duties:
Committee on Buildings/Grounds (Anthony, Sharon, Stavros)-taking the lead on park development.
Committee on Finance (Stavros, April, Marty)
Committee on Programs (Stavros, Karyn, April)
Committee on Personnel (Stavros, Kari)-Duties to include making sure the people in the sports programs have their background checks taken care of. Stavros needs everyone to help out.

3. Recreation Fund & Budget

- a. Fund Balance-no discussion
- b. Games of chance license-Manager Nelson stated it is more complicated. He will information to Stavros.

4. Park Development

- a. Barn/Bathrooms Project Update/Pavilion/Pavilion Kitchen Project/Park Video Security/Park Internet Project-already discussed.

5. Sports & Recreation

- a. Revenue/Expenses Reporting-Stavros stated these reports will be coming directly from Rec Desk.
- b. UMBT Softball-April stated there are 107 players registered, \$485 in outstanding dues, deadline February 14th to pay, if not paid, no jersey, no play time.
- c. UMBT Field Hockey-no update
- d. UMBT Basketball-April stated there are two people who are looking for financial assistance, she will need guidance how to note that in Rec Desk, \$180. Stavros will work with April.

- e. UMBT Winter Softball Clinic-April stated the clinic is going well, she is not attending on Monday nights.
 - f. UMBT Volleyball-April stated there are 24 players registered, \$15 registration fee, \$230 paid to date. What does the registration cover? All funds will be earmarked for volleyball. Checks may be dropped off at the Township, send names to April. Rec Desk will accept registration without paying, Stavros needs to make changes. Manager Nelson stated he was contacted by two men's baseball teams to use the field at the Park. He gave them April's contact number.
6. Community Engagement
- a. 2023 Event Planning
 - i. Movie Night- (Sonic the Hedgehog2) Stavros is not available on May 20th. Kari suggested an end of the school year showing, May 30th.
 - ii. First Responder's Picnic-June 10, who is willing to take the lead. April has reached out to all FC, Columbia, MB, NB, Belvidere, Portland. April will take the lead, deadline is June 1st. Picnic to start 3pm, movie to follow. Movie night on May 20th is cancelled.
 - iii. July 4th Fireworks-July 1, Stavros will stay the lead on this.
 - iv. Food Truck Festival-August 26, Stavros has been working with the EDC and has been talking with all the local food vendors.
 - v. Harvest Festival/Craft Show-September 23, Sharon will take the lead on the Harvest Festival.
 - vi. Veterans Day-November 11-Stavros stated he will not be present; Ed will be taking the lead.
 - vii. Christmas Pajama Party-December 16, to be held at the MB Firehall, technically already booked, but Ed needs to sign the agreement. April will send Ed Sven's (spelling ?), who coordinates the booking of events.

PART V (Public Comment) -None

PART VI (Adjournment)

MOTION by Kari to adjourn the meeting at 9:15 pm, seconded by April. Vote: 5-0.

Respectfully submitted by Cindy Beck-Recording Secretary